

Macomb Community Action Advisory Board
Executive Committee Meeting
July 21, 2009

The Macomb Community Action Advisory Board Executive Committee met on Tuesday, July 21, 2009 in the VerKuilen Building, MI Works! Conference Room-Suite 11, 21885 Dunham Rd., Clinton Township, MI.

MEMBERS PRESENT:

Mary George
Denise Amenta
Norman Bordo
John Bierbusse
Eudora McKinney
Jessica Cheshire

MEMBERS EXCUSED:

Commissioner Torrice

STAFF PRESENT:

Frank Taylor
Mary Solomon
Holly Ehrke

1. Call to Order

The meeting was called to order by Chair George at 11:50 a.m.

2. Determination of a Quorum

It was determined that a quorum was established with 6 members present.

3. Approval of the Agenda

Eudora McKinney, supported by Denise Amenta, made a motion to approve the Agenda as submitted. Motion carried.

4. Public Comment

Chair George stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair George proceeded with the meeting.

5. Approval of May 5, 2009 Minutes

Denise Amenta, supported by Eudora McKinney, made a motion to approve the May 5, 2009 minutes. Motion carried.

6. Recommendation to Approve the Community Services Block Grant (CSBG) ARRA Plan

Ms. Solomon presented the Community Services Block Grant (CSBG) ARRA Plan. She stated:

- Period of performance – April 10, 2009 through September 30, 2010.
- The funding amount - \$1,375,289 with no County match
- Funding will be utilized for:
 - Administration cost - \$22,204
 - Direct program cost - \$1,353,085

John Bierbusse, supported by Eudora McKinney, made a motion to approve the Community Services Block Grant (CSBG) ARRA Plan. Motion carried.

7. Recommendation to Receive and File Report on American Recovery & Reinvestment Act (ARRA) Grants

Mr. Taylor distributed information on the American Recovery & Reinvestment Act (ARRA) Grants. Mr. Taylor reported on the American Recovery and Reinvestment Act (ARRA) funding status: He stated:

- The Weatherization Program
 - Funding level - \$8,127,986
 - Period of performance - April 1, 2009 – March 31, 2012
 - The Grant is pending:
 - \$406,000 was received for the ramp-up activities. The funds were used to hire 4 Inspectors, 3 Field Workers, and purchase equipment.
 - 40% of the funds were released to the State. The State/DHS has not yet released the funds.
 - The issue of prevailing wage issues (Davis/Bacon Act) has not been resolved. Once these issues are resolved MCCSA will conduct the Contractor Bid process.
- Community Services Block Grant:
 - Funding level - \$1,375,289
 - Period of performance - April 10, 2009 – September 30, 2010
 - No funds have been received
 - Plan under review and approval by the State.
- Emergency Food and Shelter Program (EFSP)
 - Funding level - \$200,000
 - Period ending date - December 31, 2009
 - No funds have been received
 - Funds will be used to distribute food vouchers as newly unemployed people visit the four Michigan Works! Service Centers.

- Emergency Food and Assistance Program (TEFAP)
 - Funding level - \$35,934
 - Period end date - September 30, 2009
 - Funds have been received
 - Funds are being used to expand the freezer capacity in the warehouse. The new freezer increases capacity by 2,464 cubic ft. and allows for hi-lo access.
- Head Start – Temporary Increase
 - Funding level - \$97,744
 - Period of performance - July 1, 2009 – September 30, 2010
 - Funds have been received
- Head Start – Quality Improvement
 - Funding level - \$318,215
 - Period of performance - July 1, 2009 – September 30, 2010
 - Funds have been received
 - Hiring is in progress
 - Profession development training topics are being scheduled
- Head Start – Expansion
 - Funding level - \$500,000
 - Period of performance is pending
 - No funds have been received
 - Competitive grant award
- Early Head Start Program
 - Funding level - \$1,148,000
 - Period of performance is pending
 - No funds have been received
 - Competitive grand award
- Senior Nutrition Program
 - Funding level - \$191,887
 - Period covering is pending
 - No funds have been received
 - Requested to delay acceptance of ARRA funds until October 1, 2009 due to reduction in state funds
 - Reduction in state funding levels for FY2010 decreased home delivered meals services by 20,000 meals
- Summary
 - Total potential funding - \$11,995,055
 - Total funds received to date - \$857,893 (7% of potential funding)

Mr. Taylor announced the following new Satellite Community Action Centers will be housed at:

- The Michigan Rehabilitation Services Center at 15950 12 Mile, Roseville
- Samaritan House in Washington Township

He also stated:

- MCCSA is looking for a location for a Satellite Community Action Centers in St. Clair Shores

- The Central Community Action Center will be moving into a larger location on Market Street in Mt. Clemens

Denise Amenta suggested the Fitzgerald Recreation Center as a possible location for a Satellite Community Action Center.

Norman Bordo, supported by Eudora McKinney, made a motion to receive and file the Report on American Recovery & Reinvestment Act (ARRA) Grants. Motion carried.

8. Recommendation to Receive and File Report on the Emergency Food and Assistance Program

Ms. Solomon presented the Emergency Food and Assistance Program report. She stated:

- Period of performance – October 1, 2008 through September 30, 2009
- The funding amount - \$35,935 with no County match
- Funding will be utilized for capital improvement (new walk-in freezer to increase our capacity to store and distribute frozen food products.)

Denise Amenta, supported by Jessica Cheshire, made a motion to receive and file the Emergency Food and Assistance Program report. Motion carried.

9. Recommendation to Receive and File Report on the Individual Development Account (IDA) Program

Ms Solomon presented the Individual Development Account (IDA) Program report. She stated:

- Period of performance – December 1, 2008 through November 30, 2012.
- The funding amount - \$26,250.00 with no County match
- Funding will be utilized for first time homebuyer's downpayment assistance.

Ms. Solomon stated the ADDI Program is on hold.

Norman Bordo, supported by John Bierbusse, made a motion to receive and file the Individual Development Account (IDA) Program report. Motion carried.

10. Recommendation to Receive and File Head Start Peer Review Report

Mr. Taylor presented the Head Start Peer Review Report. Mr. Taylor stated:

- The Administration for Children and Families conducted an on-site monitoring review (5/3/2009 to 5/8/2009) of the Head Start program.

- Based on the information gathered during their review, it was determined that the Head Start program is in compliance with all applicable Head Start Program Performance Standards, laws, regulations, and policy requirements.

John Bierbusse, supported by Jessica Cheshire, made a motion to receive and file the Head Start Peer Review report. Motion carried.

11. Emerging Issues

There were no Emerging Issues.

12. Other Business

There was no other business.

13. Schedule Next Meeting – September 8, 2009, MI Works! Conference Room

14. Adjournment

John Bierbusse, supported by Jessica Cheshire, made a motion to adjourn at 12:30 p.m. Motion carried.

Respectfully Submitted

Holly Ehrke